CHEM 121 – 3 – 7   Principles of Chemistry II
Course revision:
  x   Description
Rationale:
CHEM 122 is no longer offered as CHEM 111 and CHEM 112 both now funnel into CHEM 121. This previous change was to maintain articulation with other BC institutions that had changed their curriculum.
Calendar description:
Current:
A continuation of CHEM 111 with particular reference to organic chemistry, thermodynamics, chemical equilibrium and chemical kinetics. The laboratory program introduces a series of experiments in organic and physical chemistry illustrating concepts discussed in lectures.
Proposed:
This course is a continuation of CHEM 111 and CHEM 112 with particular reference to organic chemistry, thermodynamics, chemical equilibrium, chemical kinetics, and acid-base chemistry. The laboratory program introduces a series of experiments in organic and physical chemistry illustrating concepts discussed in lectures.
Implementation date: Sept 2017
Costs: n/a

Course revisions:
PHRM 104 – 42 hours   Pharmacy Computer Applications
  x   Corequisites
  x   Hours
Rationale:
PHRM 104 starts before PHRM 101 ends therefore needs to become co-requisite.
The extension of the Pharmacy Technician program is an accreditation requirement. Therefore, 5.5 hours has been added to PHRM 104 course to provide additional time to cover the current course content.
Hours:

	Current	Proposed
Total Hours	42	47.5

Prerequisites/Corequisites:

	Current	Proposed
Prerequisites	PHRM 101	none
Corequisites	none	PHRM 101

Implementation date: January 2018
Costs: see program revision

PHRM 107 – 77 hours   Drug Distribution
  x   Description
  x   Hours
Rationale:
The updated PHRM 107 description more accurately reflects the learning outcomes of the course. In order to cover the course content 27.5 hours have been added.
Description:
Current:
This course introduces the learner to all aspects of dispensing. Learners complete a calculation component related to dispensing prescriptions as well as fill prescriptions and complete all required pricing and record keeping functions. Private plan and billing is introduced and learners using the Drug Benefit List and Lowest Cost Alternative for applicable client groups.
Proposed:

This course introduces the learner to all aspects of dispensing including basic pharmaceutical calculations and how to interpret and fill prescriptions in a simulated practice setting. Learners apply information from the e-CPS and Low Cost Alternative program for applicable prescriptions.
Hours:

	Current	Proposed
Total Hours	77	102.5

Implementation date: January 2018
Costs:

Course revisions:
PHRM 111 – 150 hours　　　　Hospital Practicum
　　x　Prerequisites
Rationale:
All course work needs to be completed before practicums can start. By changing some prerequisites to corequisites some implicit prerequisites need to be made explicit.
Prerequisites/Corequisites:

	Current	Proposed
Prerequisites	PHRM 102, PHRM 103, PHRM 105 PHRM 109, PHRM 110	PHRM 102, PHRM 103, PHRM 105, PHRM 106, PHRM 107, PHRM 108, PHRM 109, PHRM 110

PHRM 112 – 140 hours　　　　Community Practicum
　　x　Prerequisites
Rationale:
All course work needs to be completed before practicums can start. By changing some prerequisites to corequisites some implicit prerequisites need to be made explicit.
Prerequisites/Corequisites:

	Current	Proposed
Prerequisites	PHRM 102, PHRM 103, PHRM 105 PHRM 109, PHRM 110	PHRM 102, PHRM 103, PHRM 105, PHRM 106, PHRM 107, PHRM 108, PHRM 109, PHRM 110

Implementation date:　January 2018
Costs:　see program revision

Pharmacy Technician Certificate
Program revision:
　　x　Program outline
Rationale:
Standard 12 of the document of The Standards for Accreditation of Pharmacy Technician Programs in Canada (revised Aug. 2015) released by The Canadian Council for Accreditation of Pharmacy Programs (CCAPP) states that the didactic program must be a minimum of 650 hours delivered over a minimum of 26 weeks plus the experiential component as defined under the Practice Experience Standard. Therefore in order to maintain the full accreditation awarded to the program by CCAPP, the program needs to extend from 20 weeks to 26 weeks in length. An additional 38.5 hours will also be added to the program to maintain 30 hours per week.
Cost to students:　Tuition increase related to additional length of program - approximately $300 for the program.
Program outline:

Current			Proposed			
Course	Hours	Pre-requisites	Course	Hours	Pre-requisites	Co-reqs
PHRM 101	21	Admission to program	PHRM 101	21	Admission to program	
PHRM 102	63	Admission to program	PHRM 102	63	Admission to program	
PHRM 103	42	Admission to program	PHRM 103	42	Admission to program	
PHRM 104	42	PHRM 101	PHRM 104	47.5		PHRM 101

PHRM 105	42	Admission to program	PHRM 105	42	Admission to program	
PHRM 106	91	PHRM 101	PHRM 106	91		PHRM 101
PHRM 107	77	PHRM 104	PHRM 107	102.5	PHRM 104	
PHRM 108	91	PHRM 101	PHRM 108	91	PHRM 101	
PHRM 109	77	PHRM 106, PHRM 107	PHRM 109	77		PHRM 106, PHRM 107
PHRM 110	105	PHRM 101, PHRM 104, PHRM 106, PHRM 107, PHRM 108	PHRM 110	110.5	PHRM 101 PHRM 104	PHRM 106, PHRM 107, PHRM 108
PHRM 111	150	PHRM 102, PHRM 103, PHRM 105, PHRM 109, PHRM 110	PHRM 111	150	PHRM 102, PHRM 103, PHRM 105, PHRM 106, PHRM 107, PHRM 108, PHRM 109, PHRM 110	
PHRM 112	140	PHRM 102, PHRM 103, PHRM 105, PHRM 109, PHRM 110	PHRM 112	140	PHRM 102, PHRM 103, PHRM 105, PHRM 106, PHRM 107, PHRM 108, PHRM 109, PHRM 110	

Business and Commercial Aviation Programs

Course revisions:
OADM 128 – 60 hours   Word Processing I
    x   Hours
Rationale:
The department has conducted a thorough review of the Office Assistant Certificate program and has
determined that a minor realignment of hours and content is needed. 15 hours will be removed from
Computer Essentials and Internet because students' computer skills at entry have increased and this time
is no longer needed to cover the content. 15 hours will be added to Word Processing I to add the
following topics in Microsoft Word 2016: merging and formatting large docummattindocummatti702 .48 be i9.5928 0 5928 0

has been removed from Word Processing II (15 hours) and placed into Word Processing I so the Office Assistant Certificate students are more prepared for the workforce.
Hours:

	Current	Proposed
Total Hours	90	75

OADM 143 – 60 hours   Accounting I
    x   Hours
Rationale:
The department has conducted a thorough review of the Administrative Assistant Certificate program and has determined that a minor realignment of hours and content is needed. When the program was revised two years ago, we changed our Accounting I course by deleting content and thus hours. We, in effect, also deleted a transfer credit to the Business Administration program and other accounting certification bodies for those students who want to continue their education (60 students in a 5-year period). We are adding the content back into the course to keep those laddering opportunities open for students and to give the student more content that will help them succeed in their prospective careers.
Hours:

	Current	Proposed
Total Hours	60	90

OADM 167 – 45 hours   Computer Essentials & Internet
    x   Hours
Rationale:
The department has conducted a thorough review of the Office Assistant and Administrative Assistant certificate programs and has determined that a minor realignment of hours and content is needed. 15 hours will be removed from Computer Essentials and Internet because students' computer skills at entry have increased and this time is no longer needed to cover the content. 15 hours will be added to Word Processing I to add the following topics in Microsoft Word 2016: merging and formatting large documents.
Hours:

	Current	Proposed
Total Hours	45	30

OADM 171 – 45 hours   Desktop Publishing
    x   Hours
Rationale:
The department has conducted a thorough review of the Office Assistant and Administrative Assistant Certificate programs and have determined that a minor realignment of hours and content is needed. Students already cover some of the material in Word Processing II that is included in this Desktop Publishing Course and therefore do not need a duplication of tasks.
Hours:

	Current	Proposed
Total Hours	45	30

Implementation date: September 2017
Costs: n/a

Accounting/Bookkeeping Certificate
Program revision:
    x   Other - Added hours to one course which lengthened the program by 30 hours.
Rationale:

The department has conducted a thorough review of the Office Administration programs and has determined that a minor realignment of hours and cont

Costs: When topics are offered that require additional expenses a note will be added to the course information.

BUAD 223 – 3 – 3   Selected Topics: Financial Services
Rationale:
See above
Calendar description:
This course will focus on specialized topics in financial services. (3,0,0)
Prerequisites:
Second Year Standing and will be determined by the topic area
Implementation date: January 2018
Costs: n/a

BUAD 224 – 3 – 3   Selected Topics: Human Resources
Rationale:
See above
Calendar description:
This course will focus on specialized topics in human resource management. (3,0,0)
Prerequisites:
Second Year Standing and will be determined by the topic area
Implementation date: January 2018
Costs: n/a

BUAD 225 – 3 – 3   Selected Topics: Management
Rationale:
See above
Calendar description:
This course will focus on specialized topics in management. (3,0,0)
Prerequisites:
Second Year Standing and will be determined by the topic area
Implementation date: January 2018
Costs: n/a

BUAD 226 – 3 – 3   Selected Topics: Marketing
Rationale:
See above
Calendar description:
This course will focus on specialized topics in marketing. (3,0,0)
Prerequisites:
Second Year Standing and will be determined by the topic area
Implementation date: January 2018
Costs: n/a

BUAD 227 – 3 – 3   Selected Topics: Tourism and Hospitality
Rationale:
See above
Calendar description:
This course will focus on specialized topics in tourism and Hospitality. (3,0,0)
Prerequisites:
Second Year Standing and will be determined by the topic area
Implementation date: January 2018
Costs: n/a

BUAD 332 – 3 – 3   Selected Topics:

BUAD 298 Small Business Management Note: modified March 2017 CPRC	BUAD 293 Entrepreneurship BUAD 297 Retailing BUAD 298 Small Business Management

Current Accounting Option Offered at all campuses BUAD 121 Financial Accounting II BUAD 263 Intermediate Accounting I Plus two of: BUAD 208 Canadian Income Tax I BUAD 236 Accounting Computer Applications BUAD 283 Management Information Systems BUAD 296 Long-term Capital Management BUAD 365 Cost Accounting BUAD 369 Canadian Income Tax II	Proposed Accounting Option Offered at all campuses BUAD 121 Financial Accounting II BUAD 263 Intermediate Accounting I Plus two of:

Current	Proposed

Arts and Foundational Programs

ANTH 103 – 3 – 3   Introduction to Archaeology
Course revision:
    x   Description
Rationale:
The existing course description is minimal and out of date. The revised wording gives more details on the course content and will make the course more appealing to students.
Description:
Current:
An introduction to the theory and methods of studying humans through the recovery, analysis, and interpretation of their material remains.
Proposed:
The material in this course examines what archaeologists do, as well as how and why they do it. Archaeological techniques such as stratigraphy, sampling, dating, and excavation are defined and their applications investigated. Discussions will include the importance of the past to the modern world, recognition of different stakeholders' viewpoints, and the ethics of preserving and studying archaeological remains.
Implementation date: September 2017
Costs: n/a

ANTH 111 – 3 – 3   Introduction to Biological Anthropology
Course revision:
    x   Description
Rationale:
The existing course description is minimal and out of date. The revised wording gives more details on the course content and will make the course more appealing to students.
Description:
Current:
An examination of the place of humans in nature. Topics include human genetics, biologically determined variation in contemporary populations, human growth and development, comparative primatology, human evolution and human disease.
Proposed:
The basic concepts and ideas in biological anthropology are covered in a survey of evolutionary theory, genetics, non-human primates and their behaviour, hominin evolution, population dynamics and variations, medical anthropology, and the evolution of human behaviour. This course includes the application of anthropological analysis, concepts, and theories, and evaluation of different theoretical approaches and interpretations.
Implementation date: June 2017
Costs: n/a

ANTH 121 – 3 – 3   Introduction to Cultural Anthropology
Course revision:
    x   Description
Rationale:
The existing course description is minimal and out of date. The revised wording gives more details on the course content and will make the course more appealing to students.
Description:
Current:
Topics include the history of anthropology, problems in anthropological fieldwork and the definition of culture. The social, economic, political and religious systems of non-industrial societies will be presented, with examples from around the world.
Proposed:

This course is an overview of cultural anthropology and its specializations. Examples, drawn from around the world, illustrate the diversity, similarities, and differences existing in gender, kinship and marriage, and social, economic, political, and religious systems. The methods, theories, and empirical findings

	Current	Proposed
Prerequisites	none	ANTH 121

Implementation date: June 2017
Costs: n/a

ANTH 227 – 3 – 3   Cultur al, Health and Illness
Course revision:
    x   Prerequisites
Rationale:
This is a 200 level cultural anthropology course which should have had ANTH 121 as a prerequisite, but second year standing was been used instead. This has created problems where students without any cultural anthropology background have enrolled in the course and had difficulty completing it successfully.
Prerequisites:

	Current	Proposed
Prerequisites	Second-year standing	ANTH 121

Implementation date: June 2017
Costs: n/a

ANTH 231 – 3 – 3   Archaeology Field School I
Course revision:
    x   Description
    x   Prerequisites
Rationale:
This is a 200 level archaeology field course which should have ANTH 103 (Introduction to Archaeology) as a prerequisite. Students require a basic understanding of the subject if they are to receive the most benefit from participating in active excavation work. Course description needed to be changed to reflect the variable location and duration of the course.
Course description:
Current:
An eight-week summer course on archaeological field techniques. Practical application of archaeological inquiry including reconnaissance survey, photography, mapping, excavation and artifact analysis.
Proposed:
This summer course on archaeological field techniques uses practical application of archaeological inquiry including reconnaissance survey, photography, mapping, excavation, and artifact analysis. Duration, hours, and location of the field school will vary depending on the particular project.
Prerequisites:

	Current	Proposed
Prerequisites	None	ANTH 103
Corequisites	ANTH 232	ANTH 232 (no change)

Implementation date: June 2017
Costs: n/a

ANTH 232 – 3 – 3   Archaeology Field School II
Course revision:
    x   Description
    x   Prerequisites
Rationale:
This is a 200 level archaeology field course which should have ANTH 103 (Introduction to Archaeology) as a prerequisite. Students require a basic understanding of the subject if they are to receive the most benefit from participating in active excavation work.
Course description:
Current: