

Business Administration

Course Number:	BUAD 246
Course Title:	RECRUITMENT AND SELECTION
Credits:	3
Calendar Description:	This course provides an in-depth study of recruitment and selection. Topics include legislation, screening devices, assessment techniques, and interviewing. <i>(also offered by Distance Education)</i>
Semester and Year:	Fall 2015
Prerequisite(s):	BUAD 269

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Professors

Name	Phone	Office	Email
Robert Sawatzky	762-5445 #email	Kelowna: H122B	rsawatzky@okanagan.bc.ca

Evaluation

Major Project (Group)	30%
Term Work (Individual)	30%
Final Exam*	40%
Total	100%

* Students must receive a passing grade on the final exam in order to pass the course.

Notes

Term work may include presentations, quizzes, learning journals, and in-class assignments.

Required Texts/Resources

Catano, V.M. et al (2016). Recruitment and Selection in Canada, 6th ed. Toronto, ON: Nelson.

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY