- The proposal has been tabled until the next meeting, as the proposer was not present to present the proposal.

Deferred

b. Proposal for a program revision: Accessible Education Certificate   Fundamentals
Motion: B Hall/M Martin
That Education Council approves the program revision: Accessible Education
Certificate – Fundamentals as recommended by the CPRC – AFP:
- K Ashman provided an overview of the revision and noted that the proposed change is the department's name.
- A Krebs stated that the calendar description needs to be consistent. **It is agreed that it**

- D Mehus sought clarification on how to come up with a new name.
- K Ashman noted that the word 'accessible' is broader and more open. The change is to better align with what is happening provincially and within the community regarding language around diverse abilities.

Carried

c. Proposal for a program revision: Accessible Education Certificate
Motion: A Krebs/M Somerville
That Education Council approves the program revision: Accessible Education Certificate as recommended by the CPRC – AFP:
- As outlined.
-
Carried

d. Proposal for a program revision: Accessible Education Certificate - Fundamentals 1
Motion: M Somerville/D Mehus
That Education Council approves the program revision: Accessible Education
Certificate - Fundamentals 1 as recommended by the CPRC – AFP:
- As outlined.
Carried

- J Garrett vacated the role of Chair during the presentation of the proposals (e) to (g) and A Krebs assumed the floor.

e. Proposal for a new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology
Motion: B Hall/M Somerville
That Education Council approves the new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology as recommended by the CPRC – AFP:
- M Saad provided an overview of the new course.

- B Penfound stated that 'Optimization' is used in the title of this course, noting that it is a Mathematical term usually used in the title of Maths courses. B Penfound noted that there is a lack of consultation of the Maths department.
- M Saad stated that consultation was done directly with the individuals within the program. It is in align with what the program is.
- J Garrett stated that it was discussed in AFP CPRC meetings and ICT was consulted, noting that members within the committee do not know that it is a Mathematics wording. J Garrett sought clarification on whether Maths consultation is needed, and it will need to be moved to the next EdCo meeting.

  Motion: B Penfound/D Mehus
  That Education Council tables the new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology as recommended by the CPRC – AFP until the next meeting for consultation.

- B Penfound stated that it is nothing wrong with the course, noting that it is a concern only because 'Optimization' is only associated with all Mathematics or Science courses.
- J Garrett stated that in Computer Science and ICT, CMNS113 and 123 are the required courses. In ICT, ICT124 will replace ICT 123 because of the divergence in the learning outcomes.
- J Garrett stated that this course is for ICT, which is reflected in the title, noting that it is standard for communications
- M Martin sought clarification on the Computer Science's side.
- J Garrett stated that Computer Science can decide on what they want once it is separated.
- M Saad stated that the deviation was on the ICT side.
-

a-g. Proposal for a new course: RIT100   Foundational Skills for Residential Insulators

- K Kazimer provided an overview of the revision. The MCRIT proposals were passed at the last EdCo meeting, noting that hours have been reduced slightly to accommodate the BC Micro-Credential Framework guidelines (not over 280 hours).

  Motion: A Krebs/D Marques
  That Education Council approves the course revision: RIT 100 Foundational Skills for Residential Insulators and thereby approves the course revisions for:
  RIT 101 Health and Safety in insulation Work
  RIT 102 Building Science Fundamentals and the Building Envelope
  RIT 103 Application of Insulation in Residential / Multi-Family Construction
  RIT 104 Specialty Products in Residential and Multi-Family Construction
  RIT 105 Spray Foam Application
  RIT 106 Insulation Workshops:

- D Mehus asked whether the contact hours- 24 hours is per week or per semester.
- K Kazimer stated that it is per course.

Carried

h. Proposal for a new program: Residential Insulation Technician
  Motion: D Mehus/D Marques
  That Education Council approves the new program: Residential Insulation Technician Micro-credential as recommended by the CPRC –T/A:
- D Mehus asked about the start date of this program.
- K Kazimer stated that it depends on the schedule which is working with Trades currently.
- A Krebs sought clarification on the admission requirement-Math 10 or equivalent.
- K Kazimer stated that it is align with the equivalence of Math 10 as listed on the web in the College.
- A Krebs asked if both streams of Math 10 are accepted.
- K Kazimer responded in affirmative.

Carried

5.4 Curriculum recommended by CPRC - ST

a. Proposal for a new course: CHEM131
  Motion: B Penfound/M Martin
  That Education Council approves the new course: CHEM 131 Chemistry of Brewing as recommended by the CPRC – ST:
- L Lermer provided an overview of the course, noting the following:
  -

- B Penfound agreed that no prerequisite is set for this course, stating that it is an excellent course for the general interest of individuals.
- D Mehus sought clarification on whether it is an open enrollment course.
- L Lermer responded in affirmative.
- Y Moritz stated that it requires lab science for the Arts degree, asking if this is a potential option for students. Y Moritz stated that it limits the science courses to two specific courses-one is not adopted anymore, while the other one is biology course. Y Moritz suggested the possibility if Biology and this course could take turn to serve as options for students to take, but Arts degree has to accept the change.
- M Morgan stated that the biology has been taken away recently.
- Y Moritz asked whether the science criteria are no longer exists.
- M Morgan stated in affirmative.
- J suggested that L Lermer can get in touch with AFP if this course would like to be one of the lab science options that Arts students can take.
- B Penfound stated that in the AS degree, students can do block transfer this course if they have to do the university transfer, asking if it is the same for AA.
- Y moritz stated that after the transfer is approved here, transfer credit will be processed.
- M Morgan explained the procedure of a Biology new course for Arts students three years ago, providing an example of Chem, noting that it requires an email to UBCO and obtain their consultation, then it can get the lab science credit. It will be proceeded and be added to Arts Associate courses. M Morgan stated that the procedure is quite easy, noting that it does not need the number, but just needs to be counted as lab science.

Carried

b. Proposal for a new course: PCIT100
Motion: B Penfound/D Mehus
That Education Council approves the new course: PCIT 100 Cybersecurity Fundamentals as recommended by the CPRC – ST:
- T Berg provided an overview of the course.
- D Mehus sought clarification on whether it is eligible for the future skills grant.
- K Kazimer stated that it has been put forward but unsure for now.

Carried

c. Proposal for a new course: PCIT101
Motion: A Krebs/D Marques
That Education Council approves the new course: PCIT 101 Security Audits and Assessments as recommended by the CPRC – ST:
- As outlined.

Carried

d. Proposal for a new course: PCIT102
Motion: B Hall/A Krebs
That Education Council approves the new course: PCIT 102 Client and Server Security as recommended by the CPRC – ST:
- As outlined.

Carried

e. Proposal for a new course: PCIT103
Motion: M Somerville/D Marques
That Education Council approves the new course: PCIT 103 Internetwork Security as recommended by the CPRC – ST:

- As outlined.

Carried

f. Proposal for a new course: PCIT104
Motion: B Penfound/M Somerville
That Education Council approves the new course: PCIT 104 Cybersecurity Capstone as

- D Mehus sought clarification on whether it is a Board policy.
- J Garrett responded in affirmative, noting that it is a Board policy which needs the advice from EdCo.
- S Lembke stated that any change will need to be supported by data, providing an example of Business. There is some data as a backup if there is a significant change in Business.
- B Penfound noted the advisory role of the education council as stated in the College and Institute Act of British Columbia 23 (1).
- Y Moritz stated that PAC should be consulted and EdCo have the decision authority as stated in PAC point 5.5.
- S Lembke sought clarification on whether we can send back the policy if there is no data as back up.
- There was a subsequent discussion on whether EdCo should send the policy back.
- J Garrett stated the responsibilities of EdCo is to make sure the programs that EdCo are approving will help students to become employable ultimately.
- D Mehus sought clarification on whether PAC is included for every program or portfolio.
- A Krebs and B Penfound responded in affirmative, noting that it is listed in the Terms of Reference.
- P Lefebvre made a comment about the admission of the college is to make sure students

5.5.3 Academic Semester Scheduling Policy

- Schedules have been passed in the last meeting. B Penfound requested to add an item for discussion regarding the Academic Semester Scheduling Policy.
- B Penfound provided some background information and stated the concern on this issue.
- I Wheeler stated that the system is designed to ensure students in any classes using that extra day will not have any exam on Monday or Tuesday, noting that only a few courses have taken that extra day, and no students should be disadvantaged.
- B Penfound stated the fact that it is a violation of the policy, noting that it usually needs a day between to have a department meeting to make sure it is ready to go, stating that the possibility of scheduling the extra day on Monday instead of Friday, which enables that there are 2 days.
- J Garrett stated that the Academic Semester Scheduling Policy is a Board policy with advice from EdCo.
- I Wheeler stated that the policy is approved by the Board.
- B Penfound stated that many Mondays have been missed, suggesting that it can be built into the schedules to ensure two days for a break (one school day and one Saturday).
- B Penfound would like members to be aware of and address that this policy should be followed, stating the wish to discuss it among the members.
- There was a subsequent discussion on the topic.
- I Wheeler stated that J Lister is doing the policy review, noting that there are other updates and changes coming up.

5.6 Standing Committee Reports

a. Operations committee
- J Garrett informed the members that Operations Committee met on 2023 10 16 to approve ARP, CCC and CPRC CS member, stating that there will be another meeting on 2023 11 09.

b. ARP committee
-Not met.

c. CCC committee
- J Garrett sought clarification on whether who will be the Manager of Student Information and Transitions in the committee.
- I Wheeler stated that L Lillies will take up the role.

d. Tributes committee
- J Garrett reviewed membership and noted that there are vacant seats regarding Faculty and support staff members, as well as some   I   Ä