

**Okanagan College Education Council
Minutes of Thursday, May 2, 2024 4:00 pm
S 103B – Student Services Boardroom – Kelowna Campus & Zoom**

Present: E Balili, C Battersby, K Brochu, R Dupuis, N Fassina, J Garrett, E Gavaris, L Mallory, D Mehus, A Krebs
(Zoom): S Lembke, S Lenci, M Martin, C Newitt, A Seidel, T Walters

Regrets: B Hall, A Leader, D Marques, J Ragsdale, M Somerville, I Wheeler

Guests: R Brown, S Hawthorne, L Lillies, L Maley, B Penfound, K Wiebe
(Zoom): N Davis, R Fratiloiu, K Green, S Hawthorne, S Johnston, K Kazimer, M Kline, P Lefebvre, S Mansiere, S McCarthy

Recorder: A Chan

1. Determination of quorum and call to order

J Garrett called the meeting to order at 4:02 pm.

- J Garrett informed the members that B Penfound resigned from the Central Okanagan seat effective immediately and welcomed E Gavaris.
- R Dupuis gave the land acknowledgment and led a traditional Indigenous drum ceremony.

2. Adoption

- B Penfound agreed that it is best if the Chair performs the duty in person, as this would avoid many issues.
- R Dupuis stated that hybrid meetings might cause some problems, stating that one needs to be mindful of how one speaks and hopes to have a clear way going forward. R Dupuis noted a disconnect at the March meeting and expressed the importance of listening. Technology has also impacted the communication.
- R Dupuis stated that people can learn together, sharing with members about internal and external consultation, and is currently working with different parties to get directions from others. R Dupuis appreciated J Lister for putting the policies in place for the College. The new process does not exist anywhere and it is a huge work in progress. R Dupuis noted that it is good to have the drum song and Land Acknowledgement which are good learning experiences.
- M Martin suggested that similar topics can be added to the discussion items as usual items, so members will have time to discuss them in a timely manner.
- CSB78.9ep made a point about the importance of respect, noting that the current procedures have not been developed and it is important to trust the process.
- D Mehus would like to know the consultation and the procedures.
- J Garrett stated that the policy and procedure can be added as discussion items.

4.2 Registration and Courses Policy

Motion: K Brochu/A Krebs

That Education Council approves Registration and Courses Policy as recommended by ARP as presented:

- L Lillies provided an overview of the amendments as discussed in the last ARP meeting.
- D Mehus sought clarification on the add drop deadline.
- L Lillies stated that it is usually two weeks.
- E Gavaris sought clarification on the consultation on the financial part and whether the Library is being restricted.
- J Garrett stated that this had not been discussed previously.
- E Gavaris recommended removing it, which can be communicated with the Interim Director.
- S Lembke stated That368.3 Tmm62 0 61.(792 reW*nBT/F1BT/F1BT/F1BT/F1BT/F1BT/7ep.co1BT/7ep.c

Carried with the majority votes, 1 opposed.

- T Walters stated that some departments have policies that differentiate international students and wondered if the policy has taken away
- L Lillies explained the process, stating that the portfolios make the decision.
- C Battersby sought clarification on the student loans and the funding, suggesting having a conversation with J Ebner to clarify. C Battersby also noted that students can be successful with 18 credits, stating that the institution's integrity cannot be damaged inadvertently.

Carried

- **Meeting break at 5:39 pm.**
- **Meeting resumed at 5:53 pm.**

5.1 Curriculum recommended by CPRC – AFP

a. Proposal for a new course: SOCI 234 Sociology of Technology

Motion: K Brochu/E Balili

That Education Council approves the new course SOCI 234 Sociology of Technology as recommended by CPRC-AFP as presented.

- D Mehus stated that this course has a lot of potential, suggesting amending the prerequisite SOCI 111 or adding departmental approval for using other university transferred courses.
- P Lefebvre stated that there are two courses that the department offers are without the corequisite and encouraged including SOCI 111 in the SOCI courses. Having that grounding in the discipline is beneficial, especially for the 200 courses.
- J Garrett stated that the department chairs can sign the waivers.

Carried

b. Proposal for a course revision: EDCP 012 Education and Career Planning

Motion: L Mallory/E Balili

That Education Council approves the course revision: EDCP 012 Education and Career Planning as recommended by CPRC-AFP as presented.

- A Krebs provided an overview of the course.
- D Mehus sought clarification on the consultation.
- A Krebs stated that those would have been done before and were approved last year. This was another change.

Carried, 1 abstained.

- R Brown provided an overview of the program.
- C Battersby sought clarification on the number of students bridging to UBCO.
- R Brown stated that it varies every year, normally there are 2-4 students. R Brown noted that the department still would like to keep this program alive as would like to tell students to come to this program to get hands-on experiences, then they can bridge to UBCO.

Carried

c. Proposal for a new course: MECH161 Fluid Power

Motion: K Brochu/L Mallory

That Education Council approves the new course MECH161 Fluid Power as recommended by CPRC-ST as presented.

- L Maley provided an overview of the program and the new course.

Carried

d. Proposal for a new course: MECH261 Fluid Mechanics

Motion: K Brochu/E Gavaris

That Education Council approves the new course MECH261 Fluid Mechanics as recommended by CPRC-ST as presented.

- L Maley provided an overview of the new course.
- E Balili asked whether a student can pass if all the assignments are passed with only a 40% grade for the exam.
- L Maley stated that that does not meet the requirement , i.e. a Final Exam grade of 50% or more is required to pass the course. L Maley stated that it is standard in the programs that the department offers. The department would like to have one control. If students cannot achieve 50%, it shows that they do not know the material and they will not be able to do the next course.
- K Brochu asked whether this was to encourage students to memorize.
- L Maley responded in affirmative.
- E Balili asked whether the final exam was theoretical or practical.
- L Maley stated that it covers what students learn in the lab and the theories.
- J Garrett stated that there is a similar course in Communications as mid-term, which is the only part students write in classes.
- E Balili asked whether the final exam was conducted in person.
- L Maley responded in affirmative.

Carried

e. Proposal for a program revision: Mechanical Engineering Technology Diploma

Motion: D Mehus/L Mallory

That Education Council recommends the program revision Mechanical Engineering Technology Diploma as recommended by CPRC-ST as presented.

- L Maley provided an overview of the program revision.
- A Krebs asked whether there is an expire date for the prerequisites.
- L Maley responded in negative.

Carried

5.3

b. Credential Policy

Motion: D Mehus/A Krebs

- S Lenci provided an overview of the policy.
- S Lembke noted a few degrees with other universities in Europe.
- S Lenci would note that it is covered in the procedures.
- M Martin asked whether the time limit is a new item.
- S Lenci stated that there was a huge debate, noting that there was an actual parchment as the curriculum changes quickly.
- D Mehus asked whether this policy allows the Dean to extend the time.
- S Lenci stated that not, and then it will be directed back to the Deans.
- M Martin sought clarification on whether the time limit is new.
- S Lenci stated that there was some time limit in the past, but that is not that specific.
- E Gavaris stated that UBC has a shorter timeline and asked whether institutions are comparable across the province.
- S Lenci stated that that was determined based on OC.

Carried

Motion: J Garrett/D Mehus

That Education Council extends the meeting to 7:30pm.

Carried

5.6 Second & third call for nominations for Chair and Vice Chair

- J Garrett vacated the role of Chair at 6:59pm and L Lillies took control of the floor.
- L Lillies reminded the committee that this would be the second and third call for nominations for Chair and Vice Chair of EdCo.
- For the role of Chair, J Garrett was nominated and acclaimed to the position.
- For the role of Vice Chair, L Mallory and A Krebs were nominated.
- A Krebs withdrew from the nomination process.
- L Mallory was acclaimed to the position of the Vice Chair.

5.7 Standing Committee Reports

a. Operations committee

-not met.

b. ARP committee

- met on 2024 04 08.

c. CCC committee

- met on 2024 04 18

- discussed on prerequisite automated update and Kualii approvals workflow

- CCC would recommend a motion to EdCo to streamline in September.

- it was noted that whether learning outcomes need to be included.

- S Lenci stated that program outcomes have been discussed, noting if there are over 30% changes in the learning outcomes.

d. Tributes committee

-The nominees will go to the Board for approval and a special meeting will be held.

e. Ad Hoc Governance committee

- met on 2024 04 24

-discussed on the Central Okanagan Seat and the committee plan 24-25

-B Penfound resigned and the committee suggested that the Central Okanagan Seat

could be turned into:

- ¾ A member-at-large seat (allows anyone to run for it from any campus)
- ¾ A Technology seat
- ¾ Keep it unchanged
- E Gavaris sought clarification on whether the origin idea came from Technology or EdCo.
- S Lenci noted that there are 10 faculty seats and asked whether EdCo has the authority to change the faculty seats.
- There was a subsequent discussion.
- J Garrett stated that the Act is silent to the authority.
- S Lenci noted that the Registrar established rules that reflect the distribution of the

- D Mehus stated that it will cause frustration among the Kelowna Campus if Central Okanagan Seat is eliminated, therefore the option of a member-at-large seat is provided to make sure it is open to all campuses and portfolios.
- J Garrett stated that further clarification can be made with I Wheeler.

Motion: A Krebs/D Mehus

That Education Council approves converting the vacated Central Okanagan faculty seat to a member-at-large faculty seat, pending the confirmation of the approving authority.

- A Krebs stated that it is good to open up and it is hard to recruit people, and it is a good representation of the Kelowna Campus.

Carried, 1 abstained.

6. Reports

6.1 Council chair's report - J Garrett

- No report.

6.2 VP Academic and Provost's report - S Lenci

- S Lenci informed the members of the following updates:
 - ¾ A group of Faculty Chairs and instructors would get together to talk about the teaching and learning, classroom management and how to form classroom groups. J Coble and S Lenci reviewed the non-academic conduct in the policy.
 - ¾ Campus visits have been held and there are generally three items that were most concerned: AI integrity, generate AI as well as domestic and international students.
 - ¾ For Fall, different groups will be formed:
 - Indigenous teaching and learning
 - Artificial Intelligence
 - Student academic support (both domestic and international)
- S Lenci stated that there were great conversations with the AU staff in Penticton and Vernon about how to support students, noting that the Library also provides tremendous support.
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