



Education Council

January 9, 2025

Approved Proposals

**NEW PROGRAMS (RECOMMENDED)**

Office Basics Microcredential (MCOBAS)  
Community Administrator Microcredential (MCCOAD)

**PROGRAM REVISIONS (RECOMMENDED)**

*None*

**NEW COURSES (RECOMMENDED)**

OBAS 100 Computer Essentials  
OBAS 101 Office Skills  
COAD 100 Grant Writing Fundamentals  
COAD 101 Project Management Fundamentals  
COAD 102 Leadership Skills Fundamentals  
COAD 103 Workplace Wellness Fundamentals

**COURSE REVISIONS (APPROVED)**

*None*

**OTHER PROPOSALS (APPROVED)**

Education Council Bylaws  
Education Council Code of Conduct  
Procedures for Disclosure

