

Education Council Meeting

Thursday, September 13, 2018 4:00 p.m.
S 103B – Student Services Boardroom - Kelowna Campus

Faculty

Name	Location
Roberta Kowalsky	School of Business
Rocio Alejandro	North Okanagan Reg
Danny Marques	Trades & Apprenticeship - Kelowna
Amanda Krahe	Arts & Foundational - Pent
Kevin Douglas	Health & Social Development Science and Technology Programs
	Kelowna
	Kelowna

Educational Administrators

Name	Location
Bill Watters	Programs
Debbie Silvestro	Director
Russ Tyler	Director Library Services

Students

Name	Location
Amanda Lee	Student - South Okanagan Similkameen
	Student - Central Okanagan
	Kelowna
	Kelowna

Staff

Name	Location
Amanda Pope	Vernon Campus
	Kelowna Campus

Non-Voting

Name	Location
Liz Hamilton (e-copy)	President, OC
	Board of Governors

Secretariat

Name	Location
Jane Muckens	Registrar, OC
Maddy Walsh	Education Council Office

Other Recipients

Name	Area	Name	Area
Joanna Campbell (e-copy)	Assistant to the President	Joanna Kishner (e-copy)	VP - Students
Eve Avis (e-copy)	Regional Dean - C Okanagan	Marianne McEwen	Dean - Science, Technology & Health
Jackie Hewar-Hubb	Campus Admin - Penticon	Steve Moores	Dean - Trades & Apprenticeship
Rob Huxtable	Dean - Arts & Foundational Programs	Jonathan Rouse	Assoc Dean - Business & Aviation Programs
Margaret Schuch (e-copy)	Director - Arts & Foundational Programs	President	OC Student Union
Joan Smeyers (e-copy)	Campus Admin - Vernon	President	OC Kalamalka (Vernon) Student Assoc
Laura Borlison (e-copy)	Asst to the Dean - ST/ETH	Luke Skubias (e-copy)	Associate Dean - ST/ETH
Anita Harden (e-copy)	Registrar's Office - Kelowna	Eve Avis (e-copy)	Asst to Dean - AFP
Michelle Sinclair (e-copy)	Asst to Dean Trades/Apprenticeship	Loanna Foster (e-copy)	Asst to Director - International
Jasmine McGee (e-copy)	Asst to Director - Student Serv	T Kisilevich (e-copy)	Assoc Dean - Trades & Apprenticeship
Lynn Rondu (e-copy)	Asst to Dean Bus & Aviation	Gail Macmillan (e-copy)	Assoc Dean - Business & Aviation
Karen Hohnock (e-copy)	Asst to Director - Con Studies	Allan Coyle (e-copy)	Director, Public Relations
Joan Ransdale (e-copy)	Regional Dean Shuswap/Rev	Tanya Harding (e-copy)	Exec Asst-VP Finance & Admin
Liz Plamondon (e-copy)	Exec Asst-VP Students	Angie March (e-copy)	Asst to Regional Dean - Central Ok
Lara Jennings (e-copy)	Exec Asst - VP Education	VP Finance VP Finance Administration	
Beverly Dietz (e-copy)	Director Learning/Teaching	Inga Wheeler (e-copy)	Assoc Registrar - Inherent Services
	Regional Dean - C Okanagan	Karen Simpson (e-copy)	Associate Dean - AFP

1. **Determination of Quorum and Call to Order**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 3.1 June 7, 2018 Education Council minutes 1
4. **Business Arising**
5. **New Business**
 - 5.1 Agreement by and between Okanagan College and Ecole Superieure D'Agriculture ... 8
 - 5.2 CPRC – T/A Curriculum
 - a. Proposal for a program revision: Trades Technology Teacher Education Diploma 17
 - 5.3 Curriculum recommended by the CPRC- AFP
 - a. Proposal for a course revision: SOCI 111..... 26
 - b. Proposal for a course revision: SOCI 121..... 27
 - 5.4 Standing Committee Reports
 - a. Operations Committee
 - b. ARP Committee
 - c. CCC Committee
 - d. Tributes Committee
 - 5.5 In-camera session – information distributed at the table
 - a. Approval of the Operations Committee Minutes of May 28, 2018
 - b. Approval of the Operations Committee Minutes of June 25, 2018
 - c. Approval of Candidates for Graduation
6. **Reports**
 - 6.1 Council Chair's Report – Chris Newitt
 - 6.2 President's and Vice President Education Report – Andrew Hay
 - 6.3 Registrar's Report – Jane Muskens
 - 6.4 Board of Governors Report -
7. **Date, Time of Next Regular Meeting** – October 4, 2018 at 4:00 pm
8. **Deadline for Agenda Items** – Wednesday, September 19, 2018
9. **Adjournment**

Appendix 3.1

Approval of the Minutes for the June 7, 2018 Education Council meeting

Motion: “That Education Council approves the minutes from the June 7, 2018 Education Council meeting as presented.”

Okanagan College Adult Education Council
Minutes of Thursday, June 7, 2018 4:00 pm
Room S 103B Student Services Boardroom – Kelowna Campus

Draft

Present: A Hay, R Johanson, F Kelly, A Lang (by phone), D Marques, J Muskens, N Nesbitt (by phone), C Newitt, A Pope, R Turner, D Warren (by phone), D Silvestrone, R Alejandre, N Noble-Hearle, N Bowman, P Wetterstrand

Regrets: R Sawatzky, W Gillett, J Hamilton, N Davis, T Walters

Absent:

Guests: R Huxtable

Recorder: M Welsh

1. Determination of Quorum and Call to Order

C Newitt called the meeting to order at 4:03

2. Adoption of the Agenda

Motion: D Silvestrone/ R Johanson

Carried

3. Approval of the Minutes

Motion: A Hay/ A Pope

That Education Council approves the minutes of the May 3, 2018 Education Council meeting as presented.

Carried

4. Business Arising

5. New Business

5.1 Curriculum recommended by the ARP Committee

a. Age Requirement: Adult Basic Education Programs

Motion: R Johanson/ D Marques

That Education Council approves the Age Requirement: Adult Basic Education Programs as recommended by the ARP Committee.

things. He noted that the old language used is on handwritten page 13.

to "recommended by the Committee". R Huxtable explained that the Committee has

not had complete authority over admission and that there is still the voice of the dean

to consider as well as advice from counsellors.

Carried

5.2 Curriculum recommended by the CPRC – AFP

a. Program revision – Advanced Certificate in Communication

Motion: R Tyson/ D Silvestro

That Education Council approves the program revision: Advanced Certificate in

Communication as recommended by the CPRC – AFP.

R Huxtable explained that when this credential was created, there was no expectation for the enrollment of international students. These students are in fact enrolling in the program and there is a need for a standard English competency

requirements is higher than the English department's requirement? R Huxtable noted

that this is under their department's. This is the same requirement as the

Business Degree programs as this program attracts students with degrees in

Business.

C Nowitt noted that these students have completed the credits already.

A member asked for clarification as to whether these students would have to retake

the IELTS if they are already enrolled in the institution? I Muckene advised that they

would still have to meet the English requirement and demonstrate competency

somehow. R Huxtable noted that when a student does not meet requirements, the

dean or registrar will look for an equivalent. The equivalents are never all listed in the

admission requirements.

Carried

b. Program revision – Environmental Studies Diploma

Motion: R Johanson/ A Pope

That Education Council approves the program revision: Environmental Studies Diploma

as recommended by the CPRC – AFP.

R Huxtable advised members to note we have a number of similar changes in other

programs. The changes are to update the program as there have been similar changes in other

programs. This is to make it more relevant to

sources to students. This change is to loosen the credentials and provide more

options to students.

Carried

c. New course – ELLS English Language Listening and Speaking

Motion: R Johanson/ R Alejandro

That Education Council approve the new course: ELLS 010 English Language Listening

and Speaking as recommended by the CPRC – AFP.

R Huxtable explained that this course is very important. Students are being accepted into the program and are not exceeding in the current Level 1, resulting in many

students retaking the course. This is very discouraging for students as it is clear right

away that they will not pass the course, in terms of their language skills. Students

have taken this as a form of racism and discrimination.

This new lower level course will be a way for students to succeed rather than

the program.

A member was confused by the structure of the program and at what level students

were able to take credit courses. R Huxtable explained that after this level, students

would complete English for Academic Purposes courses. It is only at Level 3 of the

Carried

d. **Course revisions: EAPD 010, EAPD 020, EAPD 030, EAPD 040**

Motion: R Tyner/ A Pope

That Education Council approves the course revisions: EAPD 010 Academic Discussion Skills 1; EAPD 020 Academic Discussion Skills 2; EAPD 030 Academic Discussion Skills 3; and EAPD 040 Academic Discussion Skills 4 as recommended by the CPRC – AFP:

- R Huxtable noted that this change is a consequence of the addition of the lower level

Carried

e. **Course revisions – EAPR 010, EAPR 020, EAPR 030, EAPR 040**

Motion: R Johanson/ D Silvestrone

That Education Council approves the course revisions: EAPR 010 Academic Reading Skills 1; EAPR 020 Academic Reading Skills 2; EAPR 030 Academic Reading Skills 3;

EAPR 040 Academic Reading Skills 4 as recommended by the CPRC – AFP:

- AS ABOVE.

Carried

f. **Course revisions – EAPW 010, EAPW 020, EAPW 030, EAPW 040**

Motion: R Johanson/ D Marques

- As above.

Carried

g. **Course revision- ESLE 010 ESL Listening and Speaking Level 1**

Motion: D Silvestrone/ A Pope

That Education Council approves the course revision: ESLE 010 ESL Listening and

Speaking Level 1 as recommended by the CPRC – AFP:

- R Huxtable advised that this was the original entry level course. With the addition of the lower level, it is now a continuation of an earlier course, thus the description and title must be revised.

Carried

h. **Course revision – ESLE 020 ESL Listening and Speaking Level 2**

Motion: R Johanson/ P Wetterstrand

That Education Council approves the course revision: ESLE 020 ESL Listening and Speaking Level 2 as recommended by the CPRC – AFP:

- As above.

Carried

i. **Course revision- ESLR 012 Introduction to Reading Academic**

Motion: D Marques/ D Silvestrone

That Education Council approves the course revision: ESLR 012 Introduction to Reading Academic as recommended by the CPRC – AFP:

- As above.

Carried

j. **Course revision: ESLR 022 Reading Improvement**

Motion: R Johanson/ R Tyner

That Education Council approves the course revision: ESLR 022 Reading Improvement as recommended by the CPRC – AFP:

Carried

k. **Course revision: ELRW 014 ESL Reading and Writing Level 1**

Motion: R Alejandro/ A Pope

That Education Council approves the course revision: ELRW 014 ESL Reading and

Writing Level 1 as recommended by the CPRC – AFP

R. Huxtable explained that the idea of going from 160 hours to 140 hours was

to align with the English Language Department.

This is a clean up revision.

Carried

l. **Course revision: ESLW 011 Introduction to Writing**

Motion: R Johanson/ P Wetterstrand

That Education Council approves the course revision: ESLW 011 Introduction to Writing

as recommended by the CPRC – AFP

- As above.

Carried

m. **Course revision: ESLW 021 Writing Improvement**

Motion: R Tyner/ D Silvestrone

That Education Council approves the course revision: ESLW 021 Writing Improvement as recommended by the CPRC – AFP:

- As above.

Carried

n. **Program revision: EAP Certificate**

Motion: A Pope/ Rocio Alejandro

That Education Council approves the program revision: EAP Certificate as recommended

by the CPRC – AFP:

R. Huxtable explained that students are placed on different levels for OCEI A rather than scores to track student progress. This is the source of the revision

Carried

o. **Program revision: ESL Certificate**

Motion: R Johanson/ A Pope

That the Education Council approves the program revision: ESL Certificate as

recommended by the CPRC – AFP:

- This is the consequence of the new lower level course; it has caused a change in description for the whole program.

Carried

p. **Course deletion: ELRW 024 ESL Reading and Writing Level 1**

Motion: R Johanson/ R Alejandro

That the Education Council approves the course deletion: ELRW 024 ESL Reading and Writing Level 1 as recommended by the CPRC – AFP:

R. Huxtable noted that this is a fix up revision: deleting an unnecessary course.

Carried

5.3 Standing Committee reports

a. Operations Committee

recipients before the students' graduation.

b. ARP Committee

- N/A

b. CCC Committee

- N/A

c. Tributes Committee

- N/A

6. Reports

6.1 Council Chair's Report – C Newitt

Convocation was held over the weekend. A Hay and J Muskens attended as well as many students. There is a new chair for the Board of Governors who gave a very

around.

In the evening was the Massey-Fellow dinner, which had a good turn out. There were many municipal and provincial politicians in attendance.

- New software to automate the Education Council process is still in limbo due to the price.

A discussion was held at the Academic Governance meeting around indigenization

questions as to where the indigenous voice fits within the workflow. If a retreat is

incorporate this. This is being left to the registrars.

- There was also a discussion on deans interfering with work flow. This issue came up at the fall meeting but there was only an example at one school. This time around the discussion was longer. There were questions of what it meant when a dean signed off on a program: does this automatically approve the program? This issue relates back to the new software, which would ensure deans could not hold up the work flow. Education Council legislation makes reference to teaching

that the curriculum component of the senate is a non-academic position, which

was also problematic for academic governance.

- A Hay clarified he was not the only one to travel to Toronto with the Enactus team;

Provisions are required to the Bachelor of Arts, Social Development and Research

A member questioned the agreement set up between OC, North Island College, the College of New Caledonia, and Selkirk College. A Hay explained that BC Campus decided they would no longer fund the online office administration program. The institutions mentioned wanted to continue offering the program and stepped up to form a group to continue working on it together.

A member questioned the Multicultural Classrooms pilot project. Alley noted that this is one of J. Hamblin's notes and he will look into getting some more information on this.

6.3 Registrar's Report – J Muskens
- No report.

6.4 Board of Governor's Report –
- No report.

5. Date, Time of Next Regular Meeting – Thursday, September 13, 2018 at 4:00

6. Deadline for Agenda Items – Wednesday, August 22, 2018

9. Adjournment at 4:50pm:

Appendix 3.1

Agreement by and between Okanagan College and Ecole Superieure D'Agriculture

Motion: "That Education Council approves the Agreement
by and between Okanagan College and Ecole Superieure
D'Agriculture as presented."



AGREEMENT
By and between

OKANAGAN COLLEGE

(who hereinafter shall be referred to as "Okanagan College")

and

ESO

55 rue Rabelais, 49 007 ANGERS, FRANCE

(who hereinafter shall be referred to as "ESO")

The above named Institutions started cooperating in the area of Food Science and/or Wine

This agreement is intended to facilitate and further develop the integrated double degree program between Okanagan College and ESA.

The dual degree program (hereinafter referred to as the "program") has mutual benefits to further the institutional goals of Okanagan College and ESA

Now therefore the parties hereby agree as follows with approval of the entities having authority:

A. THE PROGRAM

The program is a two-year integrated program between Okanagan College and ESA leading to the delivery of degrees:

1. Okanagan College Bachelor of Business Administration, accredited by Business Council of British Columbia and delivered by Okanagan College.

2. Master "Sciences et technologies de l'agriculture, de l'alimentation et de l'environnement" (vintage track or food identity track) accredited by the

"Ministère de l'Éducation Nationale" and the "Ministère de l'Agriculture et de la Pêche" as a "Diplôme National de Master" (DNDM) and as delivered by

ESA and University of Angers.



2. The ESA Master program follows the European academic standards in terms of minimum workload. In the European Credit Transfer System, 1 ECTS (1 credit) is equivalent to minimum of 25 hours of total workload. The total 120 ECTS have to be validated in order to deliver a Master's degree.

3. The Okanagan College Bachelor program follows the Canadian standards in terms of minimum workload. The total 120 credits have to be validated in order to deliver a Bachelor.

4. Students will spend the 2nd and 3rd years of the program at Okanagan College and the 4th and 5th years at the chosen university involved in the cooperation of the Master. Good identity of the Master VINTAGE managed by ESA.

5. Okanagan College students will choose between 2 options which programs outline are designed as follows:

Program leading to the Master VINTAGE (Vine, Wine and Terroir Management)

Year	Semesters	Host university	Credits	Language of instruction
1 st year	1 st and 2 nd semesters	Okanagan College	30	English
2 nd year	3 rd and 4 th semesters	Okanagan College	30	English
4 th year	1 st semester	Polytechnic University of Valencia (Spain)	30 ECTS	English
		Szent Istvan University Budapest (Hungary)		
		Aito Douro, Vila Real (Portugal)		
5 th year	4 th semester	Catholic University Sacred Heart of Piacenza (Italy)		
		ESA, Angers (France)	30 ECTS	
5 th year	4 th semester	Co-supervised Internship (in France or abroad)	30 ECTS	Accordingly to the chosen country



Program leading to the Master Food Identity (Food Science and Applied Nutrition for Food Products and Food products)

Year	Semesters	Host university	Credits	Language of instruction
1 st year	1 st and 2 nd semesters	Ukanagan College	30	English
	3 rd and 4 th semesters			
4 th year	1 st semester	ESA, Angers (France)	30 ECTS	English
	2 nd semester	Università Cattolica del Sacro Cuore (Italy) and USAMV Cluj-Napoca (Romania)	30 ECTS	English
	3 rd semester	VetAgroSup Clermont-Ferrand (France)	30 ECTS	French and English
	4 th semester	Co-supervised Internship (in France or abroad)	30 ECTS	Accordingly to the chosen country

The 5 year pathway(s) for each option are detailed in appendix 1.

and, accordingly to the chosen option:

a. program leading to the Master FOOD IDENTITY:

i. A "Diplôme National de Master" from ESA (Angers France)

iii. a Master Universitario di primo livello from Ca' Foscari University of Venice (Italy)

b. program leading to the Master VINTAGE:

degrees from the Polytechnic University of Valencia (Spain); Széchenyi Istvan University (Budapest, Hungary), University of Trás-os-Montes e Alto Douro (Vila Real, Portugal) or the Catholic University of the Heart of Piacenza (Italy)



7. During 4th and 5th year of the program, students have to comply with internal rules of the local university that organizes the semester of study.

8. At the end of every semester, ESA will transmit to Okanagan College the student's transcripts for its degree examination board.

9. To attend the 6th year of the program, students must have acquired the 60 ECTS of the 4th and 5th years of the program.

10. To obtain the Master degree delivered by ESA and University of Angers, students must have successfully acquired the 120 ECTS of the 4th and 5th year.

11. Details of the examination boards and criteria for awarding a degree are provided in

- The ESA Study Guides in Appendix 1 and 2
- The Okanagan College Study Guide in Appendix 3

12. Okanagan College and ESA will monitor separate academic transcripts of records for the program.

B. LANGUAGE AND CULTURE

1. The primary goal of this program is to create an integrated undergraduate and graduate degree that will also provide language courses, cultural and professional immersion experiences at all stages.

2. As for the program leading to the Master VINTAGE (Wine, Wine and Terrain Management):

- a. The language of courses and evaluations is English.
- b. The 6 month end-of-study Internship is generally held in the language of the country where the student is located. Students have to find their own internship, not offer from ESA are regularly sent to students.
- c. The Master thesis dissertation has to be written and defended in English.
- d. European languages are integrated and supported in the teaching program of the Master Vintage, allowing students the opportunity to acquire more fluency in these languages. Italian and French language courses are available after the third semester (French).



2. As for the program leading to the Master Food Identity (Food Science and Agribusiness for local and traditional food products)....

- a. The teaching language of the 1st and 2nd semesters is English;
- b. The 3rd semester is partially held in English and some academic activities have to be organized in French with a translation support provided;
- c. The evaluations are in English.
- d. The 6 months end of study Internship is generally held in the language of the country where companies, the research units or the public institutions are located. Students have to find their own internships; yet offers from university partners, companies and research units are regularly sent to students.
- e. The Master thesis dissertation can be written and defended in English.
- f. During the 1st year of the Master Food Identity, students have to attend a French course in order to reach an A2 level required for the 3rd semester.

C. IMPLEMENTATION

1. ESA and Okanagan College agree that the number of students per academic year will not exceed 5 per track (Vintage and Food Identity).

2. Okanagan College and ESA will select the students who wish to enroll in the program in accordance with the following requirements such as:

- a. To attend this program, students must have successfully completed at least the equivalent of 180 ECTS,
- b. For the non-native English speaking students, a minimum of B2 level in English is required,
Candidates will need to pass through an admission process that includes Okanagan College and ESA. Admissions will take into account:
 - i. the academic level,
 - ii. the student's interests for the wine sector and/or traditional and regional food products,
 - iii. a strong motivation for a 2 year long international experience.

3. Okanagan College will send the complete application file of its applicants to ESA at the latest on May 1st regarding the September intake using the web based application (Olage).



D. TUITION FEES

1. The tuition fees will be paid to the University where the students will study at:
 - a. Year 1, 2 and 3: fees to be paid at the Okanagan College
 - b. Year 4 and 5: fees to be paid at ESA
2. Students will pay the 4th and the 5th year of the program (1st and 2nd year of Master) directly to ESA according to ESA's tuition procedure payment.
3. Tuition fees of each attended semesters are owed independently of a possible student's decision to abandon to the program.
4. The ESA tuition fees are amounting 8 300 euros for each of the two years (intake in September 2018-2019). The amount of the tuition fees can be revised every intake. The students are responsible for covering their living expenses, travel costs. Student will pay the required Health insurances and liability insurance during the program (See appendix 4).

E. COMMUNICATION AND PROMOTION

1. Both parties must share mutual agreement prior using their respective logos, documents and any communication tool to promote and spread information on the program.
2. The reading committee that will approve external communication are composed as followed:
 - a. At ESA: "Direction des Licences et Masters" (Department's Head of Philosophy) service: "Service de Communication" (Communication Service)

APPENDIX A - CONVENTION

1. Each Institution will appoint a program and partnership coordinator. The coordinators in each Institution will liaise with his or her counterpart at the other Institution on all matters concerning curriculum, assessments and students' progress and quality issues.

<p>Okanagan College Jonathan Kouse Director Food, Wine and Tourism & Associate Dual Degree Coordinator Tel: +1 250-762-5445</p>	<p>ESA Gael KOOE Dual Degree Coordinator Europe/ESA Tel: +33 344 22 55 27</p>
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2. This convention shall remain in force as long as the cooperation on this multi-degree program is maintained by both parties, either party giving written notice to the other party no later than six months before the beginning of the next academic year.

3. In the event of termination of this convention, that each party has to end the academic year in progress. In case of program's termination, students attending the program will be allowed to complete the curriculum of the program.

4. This convention may be amended by the exchange of letters between the two parties. Such amendments, once approved by both parties, will become part of this Convention Agreement.



Signed for and on behalf of:

55 rue Kachelats - BP 30740
René Siret, General Director

Pierre Gantier, President

Head of the Department of Bachelor and Graduate Programs and
Director of Bachelor and Graduate Programs, Head of the International
office

Place and date: Ancers, June 27, 2018

Dr. Andrew Hay, Vice-President Education

William J. Gillen, Dean of the Okanagan
School of Business

Place and date: Ancers, June 27, 2018

Appendix 5.2 CPRC – T/A (Trades and

Motion: “That Education Council approves the program revision: Trades Technology Teacher Education Diploma as presented.”



Proposal for a Program Revision

- 1. Administrative division: **P4 - Trades and Apprenticeship**
- 2. Department: **Trades Technology Teacher Education**
- 3. Program name: **Trades Technology Teacher Education Diploma**
- 4. Implementation date: **2018-09-04** YYYY-MM-DD

Note: This revision applies to students whose initial admission into the program is on or after the date shown.

Dean/Director's Checklist To be completed by the Program Director or Department Chair. The implications of all curriculum proposals are to be assessed and signed by the Program Dean/Director. Documents related to the consultation process should be attached to this form. Consultation has occurred _____ implications _____

Program Review Committee	Yes	No	Faculty Advisory Committee
Other Instructional Departments	Yes	No	N/A
Library	No	Yes	N/A
IT Services	No	Yes	N/A
Educational Technology	No	Yes	N/A
Financial Awards	No	Yes	N/A
Co-op and Graduate Placement	No	Yes	N/A
Facilities Management	No	Yes	N/A
Other	No	Yes	N/A

Signature

Yvonne Moritz

Yvonne Moritz

Aug 13/18

Steven Moores

SMoores

2017-08-21

program dean/director and all appropriate consultation has occurred.

Department minutes supporting this proposal are attached

Office Use Only	
Once required approvals are complete, notification will be sent to:	
Registrar's Office	Admissions
Department Chair	Dean
Program Chair	Department Chair
Date:	
CPRC Chair's Signature	
Education Council Chair's Signature	

6. Indicate all of the following which are changing. (Questions may appear and disappear as a result of multiple iterations; existing items may be subject to a program's unique curriculum board registration.

- Addition of Courses (Q9, Q15, Q30)
 - Admission requirements (Q10)
 - Deletion of Courses (Q9, Q17, 18, Q30)
 - Delivery format (Q22)
 - Graduation requirements (Q11)
 - Program Description (Q9)
 - Program Name (Q8)
 - Program Outline (Q30)
 - Resequencing of courses (Q9, Q30)
 - Residency requirements (Q12)
 - Revision of Courses (Q16, Q30)
7. Provide the rationale for the program revision.
Paul University has revised the course numbers for the Adult Education courses that make up part of the TTE Diploma, as per attached. The course names and outlines remain the same.

13. Is this program used as an admission requirement to another OC program?

No

14. Does this program ladder into another OC program?

No

Does another OC program ladder into this one?

No

16. List the course code (subject abbreviation and course number) for course(s) to be revised.

ADED 4F31, ADED 4F32, ADED 4F33, ADED 4F34, ADED 4P94, ADED 2P11, ADED 4F35

Attach a completed Revised Course proposal form for each revised course

19. Is the revision requested by a course enrolment in this or other programs?

No

20. Will there be additional costs to the student?

No

21. Are current resources (space, equipment, supplies) adequate to run the program?

Yes

22. Send the proposal to the Library. Allow up to one month for the Library to complete a

resource assessment. Sign the assessment and return the assessment to the Library with your comments. The signed assessment and your comments will be forwarded to the Education Council Office.

Library cost summary from Library assessment

One-time

Ongoing

23 In which regions will this program be offered?

Shuswap/Revelstoke

North Okanagan

Central Okanagan

South Okanagan/Similkameen

Other: Online with summer sessions on Kelowna campus

24 List the currently employed Instructor/College Professor(s) qualified to teach the program in the region or regions where the program will be offered.

25 Will one or more new Instructors/College Professors need to be hired to teach any section, module, part or component as a result of this program revision?

no

26 Indicate the minimum qualifications required to teach in the program.

27 Will other staff be required to deliver any part of the program?

No

28 How will this program be offered? Check all that apply.

Distance education

Online

Video conferencing

In person

Other

29. Cost of the revisions to this program. To be completed by the Dean/Director.

One-time costs

Ongoing costs

Introduction

Computers

Other equipment and supplies

Library

Staffing

Other costs (renovating, etc.)

Total Estimated Costs

Provide an explanation of these costs if you deem it necessary.

Provide a Program Outline showing the details of both the current and proposed programs. This will allow a comparison of the current and proposed programs. You may do this in a table or as a series of sentences. Attach it to appendix 6

If you are using a table attach it to appendix 6 and include for both the current program and proposed program, the course codes (subject abbreviation and course number), subject titles, and credits or hours (as appropriate to the program). Provide this information organized by semester or instructional term. For electives (if possible) include the course code (subject abbreviation and number), credits and hours (as appropriate) required from a specific faculty (e.g., 12 credits from Arts) and restrictions (if any). You may indicate that certain semesters/instructional terms are unchanged rather than listing all their courses.

Course Outlines attached to Appendix 6

Appendices

Attach completed consultation documents either as a PDF added to this form or as separate documents.

Appendix 1 Consultation Documents based on Q5 checklist
Other Instructional Departments

Appendix 6 Course outlines. *Please attach to this document as a separate file. A course outline is required for standing committee and Education Council review of the course.*



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August 9, 2018

Sara Cousins
 Program Administrator, Trades
 Okanagan College
 583 Duncan Avenue W
 Penticton, BC V2A 8E1

Dear Sara;

This letter is regarding the Trades Technology Teacher Education Diploma program at Okanagan College and the Brock University Adult Education Certificate program courses offered as part of that program.

Since the signing of the Memorandum of Understanding on November 8, 2017, new course numbers have been assigned to these Brock University courses that will now be offered as:

Term 1

ADED 2F90 (formerly ADED 4F31) Foundations of Adult Education

Term 2

ADED 2F91 (formerly ADED 4F32) Facilitation of Adult Learning Pedagogies

Term 4

ADED 2F92 (formerly ADED 4F33) Curriculum Design for Adult Learners

ADED 2F93 (formerly ADED 4F34) Work and Learning in Organizations

Term 5

ADED 4F90 (formerly ADED 4F35) Research and Critical Reflection in Adult Education

ADED 3P94 (formerly ADED 4P94) Conflict Management, Resolutions and Relationships

ADED 3P95 (formerly ADED 4P94) Evaluating Learning

Regards,

Dr. Robert McGray
 Director
 Adult Education Programs
 Faculty of Education
 Brock University

OKANAGAN COLLEGE'S - TRADES TECHNOLOGY TEACHER EDUCATION PROGRAM (TTTE)

Brock University Course Number Changes 2018 -----

Year 1

Term 1

Brock Courses

ADED 2F90 (formerly 4F31)

Term 2

Brock Courses

ADED 2F91 (formerly 4F32)

Year 2

Term 4

Brock Courses

ADED 2F92 (formerly 4F33)

ADED 3F90 (formerly 4F34)

Term 5

Brock Courses

ADED 3P95 (formerly 4P94)

ADED 3P12 (formerly 2P11)

ADED 4F90 (formerly 4F35)

Appendix 5.3

Curriculum Recommendation provided by the

CPRC – AFP (Arts and Foundational Programs)

Curriculum recommended by the Curriculum Proposal Review Committees

Arts and Foundational Programs

Motion: That Education Council approve the course revision: **SOCI 111 Introduction to Sociology I** as recommended by the CPRC – AFP:

Course revision:

- Course description
- Course content

Rationale:

The proposed change involves moving topics such as “race,” gender, and sexuality from SOCI 121 to SOCI 111, and deviance from SOCI 111 to SOCI 121. This change allows us to lay theoretical foundations in 111 for further studies in sociology. The calendar course description needs to be revised accordingly.

Course description:

Existing:

The basic questions that sociologists ask to understand how society influences human behaviour are: What is the relationship between individuals and society? What is our social nature? Why is there

and the way society is organized and structured affect the way we think and act? The subject matter of sociology ranges from the intimate family to the global corporate elite; from crime to religion; from the divisions of race, gender and social class to the shared beliefs of a common culture; from the sociology of work, education and health, to the sociology of violence. This course will explore some of these topics and introduce the way sociologists gather information and explain social behaviour.

Proposed:

This course provides students with opportunities to explore some of the basic questions that sociologists ask: What is the relationship between individuals and society? How is society organized and structured? How does socialization, the groups we belong to, and the way society is organized and structured affect the way we think and act? Why is there inequality in the world? Students will learn theories and methods sociologists use to examine social and human behaviour. Topics to be examined include culture, socialization, social interaction, social inequality, gender, sexuality, “race” and ethnicity.

Course content:

With the change, SOCI 111 will cover topics such as “race,” gender, and sexuality.

Implementation date: May 2018

Costs: n/a

Motion: That Education Council approves the course revision: SOCL1221 Introduction to

Course revision

- Course description
- Course content

Rationale:

The proposed change involves moving topics such as "race," gender, and sexuality from SOCL 121 to SOCL 111, and deviance from SOCL 111 to SOCL 121. This change allows us to lay theoretical foundations in a prior course in sociology. The existing course description needs to be revised accordingly.

Course description:

Existing:

A further examination of the relationship between individuals and society, and the theories and methods sociologists use to examine social life. Topics may include an analysis of gender relationships, race and ethnicity, families and the intimate environment, education, work, media and technology, inequality and power, crime and deviance, the impact of population changes, the structure of the economy, politics and the state, globalization, conflict, and social change.

Proposed:

This course furthers the content of Sociology 111 by examining social structures and institutions in politics and the state, media and technology, families, religion, education, crime and deviance, the environment, and social change.

Course content:

With the change SOCL 111 will cover topics such as "race", gender, and sexuality, and SOCL 121 will cover the topic of deviance.

Implementation date: May 2018

Cost: n/a

Appendix 5.4

Standing Committee Reports

Appendix 5.5 In Camera Session

Informational/Consultative/Advisory

Appendix 5.5a
Approval of the minutes for the May
~~28, 2018 Operations Committee~~
meeting

Motion: “That Education Council approves the minutes from the May 28, 2018 Operations Committee meeting as presented.”

Appendix 5.5b

June 25, 2018 Operations Committee meeting

Motion: "That Education Council approves the minutes from the June 25, 2018 Operations Committee meeting as presented."

Appendix 6.0 Reports