

# Okanagan College Education Council

## Regular Meeting Agenda

Thursday, October 3, 2024

Room S103B, Kelowna Campus (in-person)

4:00 – 6:00pm

[Link to Kuali Agenda](#)

The meeting will be held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial.

Topic	Action	Presenter	Attach ed	Pages
1. CALL TO ORDER		J. Garrett		
2. ACKNOWLEDGEMENT		J. Garrett		
3. APPROVAL OF AGENDA Motion: "THAT Education Council approves the October 3 , 2024 agenda and thereby approves the consent agenda as presented."	Approval	J. Garrett		1-2
3.1 Consent Agenda				
i. Education Council Minutes – June 6, 2024			Minutes	3-6
4. NEW BUSINESS				
4.1 Governance Review Motion: "THAT the Education Council approve retiring the ad Hoc Governance Committee."  Motion: "THAT the Education Council delegate the governance review to the Chair and approve the Proposal and Timeline for Governance Review as presented."				

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## UPCOMING MEETING DATES

<b>Regular Meeting</b>	<b>Submission deadline:</b>
Education Council Thursday, November 7, 2024 at 4:00pm (Kelowna Campus)	Wednesday October 23, 2024
<b>Curriculum Proposal Committee Meetings (via Zoom)</b>	<b>Submission deadline:</b>
Health & Social Development Tuesday, November 5, 2024 at 3:30pm	Monday, October 21, 2024
Trades and Apprenticeship Tuesday, November 12, 2024 at 3:30pm	Monday, October 28, 2024
Arts and Foundational Wednesday, November 13, 2024 at 4:00pm	Tuesday, October 29, 2024
Business & Commercial Aviation Thursday, November 14, 2024 at 4:00pm	Wednesday, October 30, 2024
Science and Technology Wednesday, November 20, 2024 at 4:00pm	Tuesday, November 5, 2024
<b>Standing Committees</b>	<b>Submission deadline:</b>
Academic Regulations and Policy Committee Monday, October 7, 2024 at 4:00pm	
Monday, November 4, 2024 at 4:00pm	Friday, October 18, 2024

**Education Council**

Regular meeting

Thursday, September 12, 2024

Room S103B, Kelowna Campus and via Zoom

Attendance *(virtual\*)*

*Draft Minutes for Approval*

Topic	Action
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3. APPROVAL OF AGENDA

The Chair noted a request was made to pull the minutes from the consent agenda and moved them to Other Business as item #6.1.

MOTION "THAT Education Council approves the September 12, 2024 agenda as presented."

M. Sommerville

CARRIED

4. NEW BUSINESS

4.1 Academic Schedule 2025-26

The Registrar provided an overview of the academic schedule for 2025-26 noting it is prepared every year and that applications for Fall 2025 open October 1st. The exceptions from the Academic Semester Schedule Policy were highlighted and the Registrar indicated the policy is currently being reviewed.

Topic	Action
<ul style="list-style-type: none"><li>x The need to manage change.</li><li>x Stay attuned to students, and</li></ul>	

### 5.3 Registrar

#### i. Pre-requisite update

The Registrar noted the previous process for pre-requisite reviews was almost entirely manual. Pre-requisites were checked at the time of registration this year for the first time. The process is being reviewed and will return to Education Council.

#### ACTION:

#### ii. Council Membership under Election Rules

The Registrar noted this is related to the question around seats by program and region distribution as outlined in the Act, and a request by Council to consider inclusion of an open seat to replace the current Central Okanagan seat. The Registrar sets the Election Rules and will work on including a member at large seat with updates for the Spring 2025 election. The call for nominations for student seats on Education Council will go out in the next week.

n 0 4 The Registrar also highlighted a change to 4 w T M 4 gaga02 Tw 3.5i (g)-re1 Tw 4ems Tht



# EDUCATION COUNCIL BRIEFING NOTE

October 3, 2024

Agenda Item:

**4.1**

Proposal Summary	
Subject:	Governance Review
Prepared by:	Jillian Garret, Education Council Chair
Submitted to:	Education Council
Implementation date:	October 2024

**Background:**









# EDUCATION COUNCIL BRIEFING NOTE

October 3, 2024

Agenda Item:

4.2

Proposal Summary	
Subject:	Education Council Schedule
Prepared by:	Jillian Garret, Education Council Chair
Submitted to:	Education Council
Implementation date:	October 2024

## Background:

In September 2024, the Chair proposed a discussion around the format of meetings either being all online or in person. The Council suggested that the schedule be revised to include meetings in each campus region and that where travel is required, that seasonal travel requirements be considered.

The proposed schedule includes online and in person meetings with Penticton, Vernon and Salmon Arm campuses each allocated a meeting date during each academic cycle. Additionally, the proposed schedule includes two meetings per year that will focus on more strategic tooe8g1j7h2.n9l 1egiocl7Tj -0.0039l -5.3 (r)-2.3 (38.8 (n)1.

Action requested by Council:				
• Notice of Motion	Approval	Advice	• Referral	• Information
<b>Recommended Motions</b>				
<i><b>Motion: "THAT the Education Council approve the 2025-2026 Council Schedule as presented."</b></i>				

Consultation History:			
Group/Individual, Title	Reviewed	Recommended	Date

Enter date.

Enter date.

## Education Council and Standing Committees 2024-2025

### Meeting Schedule and Submission Deadlines

#### Education Council

Date	Time	Format	Meeting Type	Location	Submission Deadline
Thu, Oct 03, 2024	4:00pm	in person	Regular	Kelowna	Wed, Sep 18, 2024
Thu, Nov 07, 2024	4:00pm	in person	Regular	Kelowna	Wed, Oct 23, 2024
Thu, Dec 05, 2024	4:00pm	online	Regular	online	Wed, Nov 20, 2024
Thu, Jan 09, 2025	4:00pm	online	Regular	online	Wed, Dec 25, 2024
Thu, Feb 06, 2025	4:00pm	online	Strategy	online	Wed, Jan 22, 2025
Thu, Mar 06, 2025	4:00pm	in person	Regular	Kelowna	Wed, Feb 19, 2025
Thu, Apr 03, 2025	4:00pm	in person + member social (3:30pm)	Regular	Kelowna	Wed, Mar 19, 2025
Thu, May 01, 2025	4:00pm	in person	Regular	Penticton	Wed, Apr 16, 2025
Thu, Jun 05, 2025	4:00pm	in person	Regular	Vernon	Wed, May 21, 2025
<i>July</i>		<i>no meeting</i>			
<i>August</i>		<i>no meeting</i>			
Thu, Sep 11, 2025	4:00pm	in person + member social (3:30pm)	Strategy	Kelowna	Wed, Aug 20, 2025
Thu, Oct 09, 2025	4:00pm	in person	Regular	Vernon	Wed, Sep 24, 2025
Thu, Nov 06, 2025	4:00pm	in person	Regular	Kelowna	Wed, Oct 22, 2025
Thu, Dec 04, 2025	4:00pm	online	Regular	online	Wed, Nov 19, 2025
Thu, Jan 08, 2026	4:00pm	online	Regular	online	Wed, Dec 24, 2025
Thu, Feb 05, 2026	4:00pm	online	Strategy	online	Wed, Jan 21, 2026
Thu, Mar 05, 2026	4:00pm	in person	Regular	Kelowna	Wed, Feb 18, 2026
Thu, Apr 02, 2026	4:00pm	in person + member social (3:30pm)	Regular	Kelowna	Wed, Mar 18, 2026
Thu, May 07, 2026	4:00pm	in person	Regular	Salmon Arm	Wed, Apr 22, 2026
Tue, Jun 04, 2024	4:00pm	in person	Regular	Penticton	Mon, May 20, 2024
<i>July</i>		<i>no meeting</i>			
<i>August</i>		<i>no meeting</i>			



Rationale:

*No applicable.*

Supporting References:

*Not applicable*

Consultation History :

Group/Individual, Title

Reviewed

Recommended

Date