OkanagÍ N †#R !S ë u q %Tñ he meeting will be held on the unceded

traditional lands of the Indigenous people
who have inhabited and used the lands since time immemorial.

Topic		Action	Presenter	Attached	Pages
1.	CALL TO ORDER		J. Garrett		
2.	ACKNOWLEDGEMENT		M. Martin		
3.	APPROVAL OFAGENDA Motion: THAT Education Council approves the December 5, 2024 agenda and thereby approves the consent agenda as presented.	Approval	J. Garrett		1-2
3.1	Consent Agenda				
	i. Education Council Minutes – November 7, 2024				
	ii. Course revisions:				
	a) IALG 011 Introductory Algebra 011 Motion: THAT Education Council approves the course revisions for IALG 011 Introductory Algebra 011				
	b) MATH 080 Mathematics 080 Motion: THAT Education Council approves the course revisions for MATH 080 Mathematics 080 as a recommendation				

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C. Gilchrist Kuali -

Presentation

Topic	Action
x Post Baccalaureate Diploma in Data Analytics and Economics (PBDDAE) S. Kaur	CARRIED

Link to Kuali

Topic	Action

distinguish colour was included, and it was noted that there is no requirement by Transport Canada as symbols and colours are both used.
Members asked whether MATH 080 could be added to the admission requirements and the Registrar and proposer noted this could be added.

Motion: THAT Education Council approves the new program: Aircraft Maintenance Engineer Category “M” Mechanical program and recommendation to the Board of

Topic	Action

ii. Aircraft Maintenance Engineer Category Structures “S” (AMES)

D. Martell gave the proposal and noted the program was realigned to the core program and increased to 40 weeks from 37.

Motion: THAT Education Council approves the Aircraft Maintenance Engineer Category Structures “S” program revisions and recommendation to the Board of Governors and thereby approves the following course revisions:

- x AMES 201 Damage Inspection, Assessment and Repair
- x AMES 221 Metal Planishing and Forming
- x AMES 222 Special Airframe Process and Practices
- x AMES 223 Aircraft Composites Level 2
- x

EDUCATION COUNCIL BRIEFING NOTE

November 19, 2024

Agenda Item:
5.2

Proposal Summary	
Subject:	Sustainable Delivery Model Presentation
Prepared by:	Sustainable Delivery Model Working Group
Submitted to:	Education Council

Link to Kuali

Group/Individual, Title	Reviewed	Recommended	Date
Academic Regulations and Policies Committee			10/7/2024
			10/15/2024
			11/4/2024
			11/18/2024

Link to Kuali

Okanagan College Policy

ACADEMIC YEAR POLICY

Policy Area:	Academic
Policy Number:	To be assigned by Office of Policy Coordination
Policy Sponsor:	Provost and Vice President Academic
Policy Contact:	Registrar
Stakeholders:	StudentW n BT 0oPOLe648 121.5 16.e.2 (e)2T6.e.2 (e)0.5 (c)p2.5 (d)2.0 (n)]T3( )0.(

Link to Kuali

19. DEFINITIONS

Academic Year	Means the period during which the College conducts its academic educational activities including fall, winter and summer terms. The Academic Year runs from September 1 to August 31.
Academic Dates	Means the annual list created based on the principles established in this policy.
College	Means Okanagan College.
Canada Day	Means the public holiday observed on July 1.
Family Day	Means the public hol b the s(c)-1.1 (o)-2.8 (n)-4.9 d( )0.6 Mo n ben.

Link to Kuali

nt)1.7 e.

Link to Kuali

EDUCATION COUNCIL BRIEFING NOTE

December 5, 2024

Agenda Item:

5.4

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Link to Kuali

This indicator is used to show where language has been more substantially changed.

This indicator is used to show which items are new to the document/article.

This indicator is used to note when items have been deleted from an article and moved to another location.

Recommendation:

It is recommended that Education Council review and approve the proposed Okanagan College Education Council Bylaws as presented. The Educatioc

Consultation History:

Group/Individual, Title	Reviewed	Recommended	Date
Leanne Mallory, Vice Chair			11/22/24
Danny Marques, Associate Dean Trades (past Chair)	•		11/22/24
Chris Newitt, Associate Dean Arts (past Chair)	•		11/22/24

Link to Kuali

BYLAWS OF THE EDUCATION COUNCIL

OKANAGAN COLLEGE

22. PREAMBLE

Notes:

- The “Purpose” was added to articulate the authority of Education Council and from where that authority is established.
- 3UN ¬-lNJNLN_JN- AlpVJ]N UAm INN_ ALLNL pa Ja_S these Bylaws and Legislation.
- 3UN ¬ aa\m A_L 0NJalLm- AlpVJ]N UAm INN_ ALLNL pa Ja_Sl^ pUI record keeping.
- Headers have been added to assist with navigation.
- Other changes have been made to update and streamline language .

22.1 Purpose

The Education Council of Okanagan College is established under the College and In Tw 19.298.1 (i)0.6 (95/ (g)-5.7

Link to Kuali

23. DEFINITIONS

Link to Kuali

0NA] a_TVJp	^NA_m A Ja_TVJp aS V_pNlNmp INpwNN_ pUI interests of a Council Member, in which their private and/or personal V_pNlNmpm Jaq]L V_TqN_JN pUN iNlSal^A_JN aS pUN or private gain.
Regular Meeting	means a meeting of the Council held based on an annually approved calendar.
Special Meeting	means a meeting of the Council called by the Chair to address matters pertinent to the Council when delaying until the next Regular Meeting is not feasible.
Student	means any person enrolled as a student at Okanagan College in a program approved by Education Council.
Support Staff	means any regular employee employed by Okanagan College and represented by the BCGEU Support Staff collective agreement or who falls within the Terms and Conditions for Administrators or xJ]qLNL 1pASS• 1qiialp 1pASS Am LNS_NL q_LNl pUN synonymous with the term Support Staff as outlined in the Act.
Voting Member	means the individual s appointed or elected to the Council under the Act that are thereby considered eligible to vote on decisions of the Council.
Vice Chair	means the individual elected as Vice Chair of the Okanagan College Education Council pursuant to the election process outlined in these Bylaws.

24. MEMBERSHIP

Notes:

x

Link to Kuali

24.2 Elections and Terms of Office

Elections for elected Council Members will be held in accordance with College's Election Rules set under the College and Institute Act.

Terms will be as follows:

i) Faculty/Instructors and Support Staff serve a term of two (2) years and may be elected to further terms.

   i. Elected members may serve up to three consecutive terms.

   ii. Elected members who have served the maximum term may stand for re-election two years after the expiration of their last term.

   iii. Should an elected member have served their maximum consecutive terms, and the Registrar has conducted an election for the seat for the Constituency where no candidate stood for election, the elected member will be eligible to participate in a byelection for the seat in that Constituency.

ii) Students serve a term of one (1) year and may be elected to further terms.

iii) Educational Administrators are appointed for a two-year term and may be appointed to further terms.

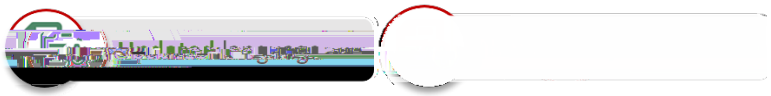
24.3 Leave of Absence

Notes:

- 3UN]A_TqATN V_ pUVm mNJpVa_ UAm INN_ qiLApNL pa lNkqVlN pUN that is less than three months. The length of leave permitted for an absence without resignation has not been changed.

The Member must inform the Chair, and the Chair must approve in advance, any extended absences from the Council expected to last between one and three months. An elected or appointed position will be declared vacant if the Member will be on leave for more than three (3) months.

24.4 Resignation & Removal



Notes:

- This section has been given titles to assist with navigation of the Bylaws.
- This reference to resignation does not relate to those members who are at the natural expiration of their term.
- 3UN lNkqVlN^N_p pa ilavVLN wlVppN_ _apVJN aS lNmVT_ApVa_ pa pU articulates an expected courtesy.
- The language relating to the resignation by change in status is new and ensures members remain within their constituency group they were elected from.
- The language relating to the removal of members is new and provides the opportunity Sal pUN aq_JV] pa ALLlNmm Ja_JNl_m VS A ^N^lNl Vm _ap Sq]S]]V_ consistent with best practice.

Link to Kuali

- The Council may schedule monthly meetings during the academic year versus the previous INkqVIN^N_p aS pN_ INTq]AI ^NNpV_Tm• :VpU A__qA] i]A__V_T‘ pUN V work of Education Council across scheduled meetings and focus some meetings on strategic matters.
- The three-hour time limit for meeting set in the old Bylaws has been removed. With annual i]A__V_T A_L ^NNpV_T ^A_ATN^N_p pUVm mpApN^N_p Vm_¯p INkqVINI

26.1 Meeting Schedule and Procedures

i. Schedule

The date, time, and location of Regular M eetings of the Education Council will be established annually by resolution of the Council.

ii. Procedures at Meetings of The Council

At meetings of the Council, Parliamentary Procedure will govern the procedure in all cases not

Sessions are only attended by Members of the Council, the Council Secretary and guests invited by the Council .
In Camera Sessions can be initiated within a Regular Open or Closed Meeting at the discretion of Education Council when approved by a majority of Members. Members must vote on a motion to enter or exit an In Camera Session. In order to transact any business of the Council Members must be out of In Camera.

Link to Kuali

26.4 Agendas

Notes :

- This section was heavily edited as the agenda outline was not appropriate for bylaws.

Link to Kuali

- Given the potential for members of the public and College employees to attend (and in some cases, participate) in Council meetings, this article has been added to provide the Chair with a point of reference for public decorum.

Regular Education Council m eetings are open to the College community and members of the public.

A person who is not a Council Member ,

27.5 Confidentiality

Members of the Education Council will ^ A V _ p A V _ J a _ S L N _ p V A] V p y a S A]] ^ A p p N l m L V parts thereof held as Closed Sessions or In C amera.

28. CONFLICT OF INTEREST

Notes :

- The

Link to Kuali

- The Chair may now appoint a committee chair in consultation with the committee. This streamlines the previous practice of holding elections at committee meetings.

29.1 Establishing Committees

The Education Council may establish Standing or Ad Hoc Committees to carry out its business related to [illegible] their terms of reference will be established by the Council. Committees may [illegible] under their terms of reference.

29.2 Standing Committees

The Council may establish Standing Committees as necessary to carry out the Council's regular business under the Act.

29.3 Ad Hoc Committees

The Council may establish Ad Hoc Committees as necessary to conduct business related to [illegible] issues that arise for the Council. Ad Hoc Committees [illegible] Committee's terms of reference will include the timeline, purpose, and deliverables to the Council.

29.4 Committee Terms of Reference

Committees established by Education Council will operate under their respective Terms of Reference, which will be approved by the Education Council. Committees will [illegible]